

Sandy Hoodak

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Documents to be posted at:

[http://www.fairport.org/webpages/shoodak/
btaweca.cfm](http://www.fairport.org/webpages/shoodak/btaweca.cfm)

NYS Approved CTE Program

Sandy Hoodak - Fairport H.S.

What is a CTE Program?

Program of Study (submitted to State Ed. to be approved)

(3 to) 5 full credits in Business

Work Experience

Project

Written Assessment

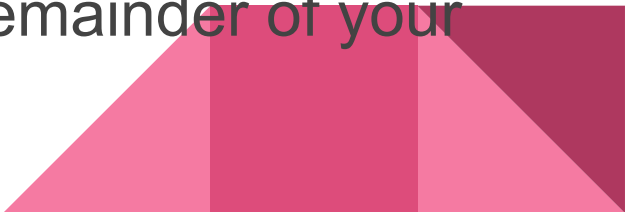
Performance Assessment



Program Design

What makes sense with the number of courses you offer?

Should you have three strands (ie. marketing, finance, management) and require all courses or does it make more sense to require a few courses and allow the students to explore all areas of business through the remainder of your courses?



Why have a NYS Approved CTE Program?

1. Increase the number of students in your program
2. 4 + 1 Pathway Legislation



Our Story of Why: Fairport High School Business Dept.

Approved for 09-10 school year

Not confident about the CLEP exam assessment we chose.

Did not market program

2012 submitted program and assessment modification to State Ed.

2012-2013 - 2 CTE graduates

2013-2014 - 13 CTE graduates, .4 increase

2014-2015 - 23 CTE graduates, .8 increase (8 years P/T position to F/T, +.3)

2015-2016 - 37 CTE graduates, 1.6 increase

Application Process

Implementation Guide - 4 Sections

Preparing a Self-Study - 7 Parts

Self-Study to be reviewed by Internal (ie. your department and External Review Committees (must meet minimum requirements)

Hold for possible audit of your program

Application

2 pages



Self-Study - Parts A - F

Part A

To be reviewed by Internal (ie. your department) and External Review Committees (requirements noted)

Curriculum Review - Evaluate curriculum for meeting standards, competencies of the program, prepares student for the program assessments

Identify integrated or specialized courses (BOE approved courses)

This will be the bulk of the materials in your Self-Study Guide.

Self Study

Part B

Proof of Certification area(s)

Can be obtained through you HR office or online at NYSED TEACH system



Self Study

Part C Technical Assessments (Written and Performance).

Choosing Assessments that evaluate the skills that students learn through the classes in your program

4+1 Pathways to Graduation - 14 Approved Assessment

Fairport: Written - Nocti exam (21st c. workplace skills) I have attached 2 related document. Performance assessment - SkillsUSA interview event. Both of these are approved by State Ed for use in the CTE program (great guidance from the CTE Team)

Self Study

Part D

Articulation Agreements - Agreements with colleges to offer course for college credit



Self Study

Part E Work Based Learning Experience

Must be administered by Certified WBL Coordinator

Names of employers who have worked with your WBL program

Identify the types of NYSED certified WBL programs you have



Self Study

Part F

Employability Profile

document that identifies what particular workplace skills that particular student has acquired.



External Review Committee

Purpose

Review, address and approve the Self Study report - providing the committee with a document to complete will assist with their work.



External Review Committee

Membership - minimum noted, more suggested

Secondary Educators

CTE educators

Core educators

When core subject is given for a business course (ie. Math credit for Accounting) a minimum of 2 core area teachers from component districts (use the same BOCES as your school) to review content for each integrated and specialized credit requested

External Review Committee

Presenting the Self-Study Guide

Collectively gather all committee members and give a formal presentation

Business Department members meet individually with review committee members

Combination of both



Application

Two page online application

Items to submit with application - they are identified on the application

List of courses with descriptions

Copy of each teacher's certification and extensions

HOUSSE form (if needed)

Document showing title, position, affiliation and area of expertise for each External Review Committee member

Requires Board of Education and Superintendent's Signatures

NYSED CTE Team - Review/Approval Process

GREAT team!

Their goal is to get from us what they need to approve us

Will email you information they need corrected or information to be obtained

Letter will be sent to your Superintendent and a copy will be sent to you once the program is approved



Please feel to free to contact!

The more opportunities we offer our students
the stronger we will be!

